About this guide

This is your course guide. It provides the basic but fundamental information about your course of study. This guide is yours for the duration of the course, we don't re-issue it annually and if any information contained within were to change then we will write to you to explain so.

In particular, if any important aspects relating to your modules were to change then we will inform you in accordance with the Code of Practice for the Management of Changes to Modules and Courses. The teaching and support teams which you will get to know over time will refer to this guide – it will be useful to you and we advise you to make good use of it throughout your studies.

The Course Guide should be read in conjunction with the more general sources of information which relate to all students at the University. The Student Handbook is a very detailed reference point for all issues relating to your studies which aren't specific to just your particular course. You might also want to refer to the Student Charter; the University's Policies and Regulations and the University Assessment Handbook documents which will provide you with all of the information that we think you will need for your period of study here.

If you need additional information, or you simply want to discuss elements of any of these documents or other aspects of your course, find that there is something you need to know, please contact your Faculty Student Services:

Faculty Student Services

We can help with the administration and organisation of your time at University – from enrolment and module registration, tuition fee enquiries, attendance support, course management and lifecycle queries, extenuating circumstances, leave of absence, transfers and changes, assignment submission, SAMs appointments, assessment and result queries, right through to Graduation.

You can also come and talk to us for impartial advice and support if things are starting to go wrong and you're not sure who else to talk to. The main thing to remember is that you are not alone. We see large numbers of students over the course of a year on a variety of issues, so please don't be afraid to approach us.

We are here to ensure that your transition into Higher Education is as smooth as possible. Normal office opening hours are Monday-Friday 08:45-17:00.

You can contact us through the e:vision help desk, by phone or in person or by e-mail:

| Faculty of Science and Engineering (City Campus) | Alan Turing Building MI 024 | (01902) 322129 | fsestudentservices@wlv.ac.uk |
| Faculty of Science and Engineering (Telford Campus) | The Darby Building SC 041 | (01902) 322129 | fsestudentservices@wlv.ac.uk |
| Help and Advice is also available from Student Support & Wellbeing... | Contact us at the Alan Turing Building MI 001 for all enquiries and referrals... Services operate at all campuses by appointment. | (01902) 321074 | (01902) 321070 | ssw@wlv.ac.uk | money@wlv.ac.uk |

Welcome from the Course Leader

On behalf of the teaching and support teams from MSc Construction Project Management course, I would like to extend to you a very warm welcome to the University of Wolverhampton.

My name is Angela Nash and I am the course leader for the MSc Construction Project Management and alongside your personal tutor will be your main point of contact for the duration of your studies. My contact
The successes that you will achieve whilst at the University are based upon a partnership between the expertise and support from the staff here and the effort you put into learning. We welcome students who are eager to think for themselves, to take control of their own learning and who are ready to get involved in developing the skills required in a highly competitive job market. Make the most of the wide range of opportunities available to you.

Studying at University can be difficult and for many of you the transition into University life will be challenging. However we are here to support you throughout your course.

We believe it is important that you are encouraged to make your own contribution to the effective operation and development of your chosen course. We hope that you might consider acting as a Course Representative during some of your time with us to help the University continue to improve your experience.

I would like to wish you every success with your studies. We look forward to working with you and hope that you enjoy your time with us.

Angela Nash

Course Management and Staff Involvement

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Specialism</th>
<th>eMail</th>
<th>Tel. Ext</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Head of Department</td>
<td>Professor Mohammed Arif</td>
<td></td>
<td><a href="mailto:mohammed.arif@wlv.ac.uk">mohammed.arif@wlv.ac.uk</a></td>
<td>2261</td>
<td>MA150</td>
</tr>
<tr>
<td>Course Leader</td>
<td>Mrs Angela Nash</td>
<td></td>
<td><a href="mailto:Angela.Nash@wlv.ac.uk">Angela.Nash@wlv.ac.uk</a></td>
<td>2622</td>
<td>MA115d</td>
</tr>
<tr>
<td>Student Advisor</td>
<td>Miss Kimberley Turner</td>
<td></td>
<td><a href="mailto:Kim.Turner@wlv.ac.uk">Kim.Turner@wlv.ac.uk</a></td>
<td>3577</td>
<td>MI024</td>
</tr>
<tr>
<td>Faculty Enabling Tutor</td>
<td>Mr Anthony Hatfield</td>
<td></td>
<td><a href="mailto:A.Hatfield@wlv.ac.uk">A.Hatfield@wlv.ac.uk</a></td>
<td>8581</td>
<td>MA115b</td>
</tr>
</tbody>
</table>

Educational Aims of the Course

This course aims to meet the growing need within the built environment sector for professionals with a thorough understanding of the management of the construction process from inception to completion. The focus on following the process through inception, feasibility and planning of projects differentiates this course from operational construction management. As a student you will experience a combination of structured learning with problem-based scenarios and research that will develop your capabilities for critical thinking, argument, creativity and encourage your innovation all of which are brought into the practical decision making processes encountered in built environment projects.

This course will enable you to appraise, analyse and evaluate the art and science of construction project management covering the areas of strategy, control, technical, commercial, legal, financial and organisational issues. You will reflect on and make cases for the integration of the technical (hard) and social (soft) management styles required within the context of strategic and operational construction projects.

This flexible course can enable qualification at post graduate certificate and diploma levels on successful completion of a requisite number of modules and credits. Individual modules may be used as part of Continuous Professional Development courses offered by the University and its partners.

What makes this programme distinctive?

Students will be exposed to construction project management at a strategic and operational level. This course will expand the horizon of the construction project into the inception, concept and feasibility projects that need to take place in order to ensure that the building project meets the needs and objectives of the client and
the client's business.

The historic nature of the built environment sector and its flexibility in the face of external change is approached with industrial partners who set the scene for research and understanding in areas of challenge and interest. Uniquely industry has the chance to set the agenda for study and to take part in the research and development within topics of interest and become part of creative and innovative solution.

This course will apply a balanced hand to the art and science of project management dealing with both the technical and the softer people related attributes of effective construction project managers. Work-based projects, residential courses and the opportunity to gain 'badged' training alongside structured learning and research enriches the experience of students and their employers.

### Course Structure

#### September (Full-Time)

**Year 1**

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>7CN004</td>
<td>Operational Construction Project Management</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7ET022</td>
<td>Research Methods and Professional Skills</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7CN001</td>
<td>Advanced Project Planning and Control</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7CN013</td>
<td>Forms of Contract</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7CN005</td>
<td>Strategic Construction Project and Programme Management</td>
<td>20</td>
<td>SEM2</td>
<td>Core</td>
</tr>
<tr>
<td>7ET023</td>
<td>Dissertation</td>
<td>60</td>
<td>CRYRA</td>
<td>Core</td>
</tr>
</tbody>
</table>

For this option group you must choose a minimum of 20 credits and a maximum of 20 credits

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>7CN003</td>
<td>Contemporary Issues</td>
<td>20</td>
<td>SEM2</td>
</tr>
<tr>
<td>7CN018</td>
<td>Financial Management of Projects</td>
<td>20</td>
<td>SEM2</td>
</tr>
</tbody>
</table>

#### September (Part-time)

**Year 1**

Part-time students normally study 60 credits per academic year.

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>7CN004</td>
<td>Operational Construction Project Management</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7CN005</td>
<td>Strategic Construction Project and Programme Management</td>
<td>20</td>
<td>SEM2</td>
<td>Core</td>
</tr>
<tr>
<td>7ET022</td>
<td>Research Methods and Professional Skills</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
</tbody>
</table>

### September (Part-time)
Year 2

Part-time students normally study 60 credits per academic year.

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
<th>Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>7CN001</td>
<td>Advanced Project Planning and Control</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7CN013</td>
<td>Forms of Contract</td>
<td>20</td>
<td>SEM1</td>
<td>Core</td>
</tr>
<tr>
<td>7ET023</td>
<td>Dissertation</td>
<td>60</td>
<td>CRYRA</td>
<td>Core</td>
</tr>
</tbody>
</table>

For this option group you must choose a minimum of 20 credits and a maximum of 20 credits

<table>
<thead>
<tr>
<th>Module</th>
<th>Title</th>
<th>Credits</th>
<th>Period</th>
</tr>
</thead>
<tbody>
<tr>
<td>7CN003</td>
<td>Contemporary Issues</td>
<td>20</td>
<td>SEM2</td>
</tr>
<tr>
<td>7CN018</td>
<td>Financial Management of Projects</td>
<td>20</td>
<td>SEM2</td>
</tr>
</tbody>
</table>

Course Learning Outcomes

<table>
<thead>
<tr>
<th>Learning Outcome</th>
<th>Contributing Modules</th>
</tr>
</thead>
</table>
| **PGCert Course Learning Outcome 1 (PGCCLO1)** | 7CN001 Advanced Project Planning and Control  
7CN004 Operational Construction Project Management  
7CN005 Strategic Construction Project and Programme Management |
| **Demonstrate a systematic understanding of knowledge, and a critical awareness of current problems and/or new insights, much of which is at, or informed by, the forefront of your academic discipline, field of study or area of professional practice with a conceptual understanding that enables the student:**  
1. to evaluate critically current research and advanced scholarship in the discipline.  
2. to evaluate methodologies and develop critiques of them and, where appropriate, to propose new hypotheses. |
| **PGCert Course Learning Outcome 2 (PGCCLO2)** | 7CN001 Advanced Project Planning and Control  
7CN004 Operational Construction Project Management  
7CN006 Work Based Learning Project  
7CN013 Forms of Contract  
7ET022 Research Methods and Professional Skills |
| **Demonstrate a comprehensive understanding of techniques applicable to your own research or advanced scholarship and ability to continue to advance your knowledge and understanding, and to develop new skills to a high level.** |
| **PGCert Course Learning Outcome 3 (PGCCLO3)** | 7CN004 Operational Construction Project Management  
7CN005 Strategic Construction Project and Programme Management |
| **Demonstrate originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the discipline.** |
| **PGCert Course Learning Outcome 4 (PGCCLO4)** | 7CN001 Advanced Project Planning and Control  
7CN004 Operational Construction Project Management  
7CN005 Strategic Construction Project and Programme Management |
| **Ability to deal with complex issues both systematically and creatively, make sound judgements in the absence of complete data, and communicate your conclusions clearly to specialist and non-specialist audiences.** |
### PGCert Course Learning Outcome 5 (PGCCLO5)
Demonstrate self-direction and originality in tackling and solving problems, and act autonomously in planning and implementing tasks at a professional or equivalent level.

- 7CN001 Advanced Project Planning and Control
- 7CN003 Contemporary Issues
- 7CN005 Strategic Construction Project and Programme Management
- 7CN013 Forms of Contract
- 7ET022 Research Methods and Professional Skills

### PGDip Course Learning Outcome 1 (PGDCLO1)
Demonstrate a systematic understanding of knowledge, and a critical awareness of current problems and/or new insights, much of which is at, or informed by, the forefront of your academic discipline, field of study or area of professional practice with a conceptual understanding that enables the student: 1. to evaluate critically current research and advanced scholarship in the discipline 2. to evaluate methodologies and develop critiques of them and, where appropriate, to propose new hypotheses.

- 7CN001 Advanced Project Planning and Control
- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management

### PGDip Course Learning Outcome 2 (PGDCLO2)
Demonstrate a comprehensive understanding of techniques applicable to your own research or advanced scholarship and ability to continue to advance your knowledge and understanding, and to develop new skills to a high level.

- 7CN001 Advanced Project Planning and Control
- 7CN006 Work Based Learning Project
- 7CN013 Forms of Contract
- 7ET022 Research Methods and Professional Skills

### PGDip Course Learning Outcome 3 (PGDCLO3)
Demonstrate originality in the application of knowledge, together with a practical understanding of how established techniques of research and enquiry are used to create and interpret knowledge in the discipline.

- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management

### PGDip Course Learning Outcome 4 (PGDCLO4)
Ability to deal with complex issues both systematically and creatively, make sound judgements in the absence of complete data, and communicate your conclusions clearly to specialist and non-specialist audiences.

- 7CN001 Advanced Project Planning and Control
- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management

### PGDip Course Learning Outcome 5 (PGDCLO5)
Demonstrate self-direction and originality in tackling and solving problems, and act autonomously in planning and implementing tasks at a professional or equivalent level.

- 7CN001 Advanced Project Planning and Control
- 7CN003 Contemporary Issues
- 7CN005 Strategic Construction Project and Programme Management
- 7CN013 Forms of Contract
- 7ET022 Research Methods and Professional Skills

### Masters Course Learning Outcome 1 (MACLO1)
Appraise critique and evaluate the advantages of the art and science of effective and efficient construction project management within a variety of strategic and operational contexts.

- 7CN001 Advanced Project Planning and Control
- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management

### Masters Course Learning Outcome 2 (MACLO2)
Acquire knowledge through academic, industrial and practical research and apply solutions to a range of complex issues, adopting suitable approaches to problem solving and decision making.

- 7CN001 Advanced Project Planning and Control
- 7CN006 Work Based Learning Project
- 7CN013 Forms of Contract
- 7ET022 Research Methods and Professional Skills

### Masters Course Learning Outcome 3 (MACLO3)

- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management
Work, lead and manage within an effective team environment whilst analysing and recognising the contributions of individuals.

**Masters Course Learning Outcome 4 (MACLO4)**

Apply numerical, statistical and quantitative skills within the planning and control of construction projects in order to evaluate key issues which impact on project performance.

- 7CN001 Advanced Project Planning and Control
- 7CN004 Operational Construction Project Management
- 7CN005 Strategic Construction Project and Programme Management

**Masters Course Learning Outcome 5 (MACLO5)**

Deal with complex issues both systematically and creatively, make sound judgements in the absence of complete data and communicate conclusions clearly to specialist and non-specialist audiences using a variety of skills and media appropriately.

- 7CN001 Advanced Project Planning and Control
- 7CN003 Contemporary Issues
- 7CN005 Strategic Construction Project and Programme Management
- 7CN013 Forms of Contract
- 7ET022 Research Methods and Professional Skills

**Masters Course Learning Outcome 6 (MACLO6)**

Take responsibility for and organise your own learning through self-management and independent study and continue to advance your own knowledge and understanding, developing new skills to a high level.

- 7CN003 Contemporary Issues
- 7CN006 Work Based Learning Project
- 7ET022 Research Methods and Professional Skills
- 7ET023 Dissertation

**PSRB**

None

**Employability in the Curriculum**

Students successfully completing this course will be well placed to pursue their membership aspirations with a number of professional bodies including the RICS, CIOB and APM. During the course they may have opportunities to gain training qualifications with external providers. Employment opportunities in construction project management may be found within both consultancy and contracting companies in the strategic and operational contexts of building and business projects in the areas of architecture, civil engineering, construction, services engineers, structural engineers, quantity surveyors, building surveyors, construction management teams. The emphasis on the business planning, feasibility and planning stages expands the focus of the construction contract and opens up the possibilities for consultancy and operational management.

**Teaching, Learning and Assessment**

**Learning Activities:** Work based learning and/or project work and research.

**Group projects**

**Problem based learning.**

**Use of project briefs and role play**
Reference Points

QAA descriptor for a Higher Education qualification at level 7: Master’s Degree
Faculty of Science and Engineering E&D policy
Subject Benchmark Statement – Building and Surveying
RICS Policy and Guidelines – APC Competencies
CIOB Policy and Guidelines – Educational Framework
APM Policy and guidelines
Equality Act 2010

Academic Regulations Exemptions
None

Support with your studies

University Learning Centres are the key source of academic information for students providing access to:

- Physical library resources (books, journal, DVDs etc.)
- Study areas to allow students to study in the environment that suits them best: Social areas, quiet and silent areas.
- A wide range of online information sources, including eBooks, e-journals and subject databases
- Academic skills support via the Skills for Learning programme
- Students on campus can attend workshops or ask for one-to-one help on a range of skills such as academic writing and referencing.
- Dedicated Subject Pages to enable you to explore key online information sources that are recommended for their studies.
- Physical access to local libraries both in UK and overseas via SCONUL and WorldCat agreements

We also strongly advise you to download to “MyWLV” student app. MyWLV is a single point of personalised access to the variety of systems the University offers. This includes pulling through relevant information (e.g. deadlines, timetables) and linking to underlying systems.

Leave of Absence:

The University allows breaks in learning of up to two years and there is a process for applying for a leave of absence, which can be accessed through your e:Vision account. Initially you will need to apply for the leave of absence, which could be for medical, parental or personal reasons. A short-term absence, such as annual leave, must not be recorded as a break. The course leader will consider, and where appropriate agree, the leave of absence application. A return date will be identified and agreed for a suitable point in the programme. Additional course fees may be incurred as a result of a leave of absence and you are advised to discuss this with the Faculty Student Services team prior to application.

Course Specific Support

Course support:

At the start of your course you will be assigned a Personal Tutor who will guide you through the induction
process and provide support and academic counselling throughout your course on an appointment basis. They should be able to offer you advice and guidance to help you liaise with other staff and support facilities in the School and University. The Student Support Advisers (SSA) provide academic counselling and will be accessible throughout the week on a drop-in or appointment basis to discuss timetables, requests for extensions, requests for extenuating circumstances, general concerns about study and student life and general programme planning. The SSA will act as a first point of contact in relation to leave of absence (including returning after leave), withdrawal, transferring to another course (internal and external) and changes to mode of attendance. Your Course Leader will be available thereafter for meetings by appointment to discuss leave of absence, withdrawal, transferring to another course (internal and external), changes to mode of attendance, returning after leave of absence and direct entrants.

Subject support:

Tutorials, workshops, seminars and meetings - provide the primary opportunities for students to interact with staff on topics relating to modules. Specialist and industry practitioners will be invited to deliver timely and contemporary content and advice on current issues and technical applications. All modules provide at least one of these forms of face-to-face support.

Formative feedback - tutors provide personalised written feedback on most summative assessments. The mechanism for feedback from purely formative tasks varies between assessments, but will always be provided in some form. Online formative tasks often provide feedback straight away. On occasions tutors may provide generalised verbal feedback to the whole class on points relating to an assessment.

Assessment and subject-based surgeries provide additional student support for subjects that students often need extra help with. They are often concentrated around the times when assessments take place. Revision sessions are provided for many modules that have exam-like tests and enable you to interact with tutors to review parts of the course. Mock exams and tests may provide opportunities to experience an examination environment before the final summative test and give you feedback on your understanding.

International Students:

The International Centre will provide pre and post entry visa and immigration support and advise on and arrange for the necessary paperwork to be submitted to UKBA. They will also provide appropriate University Induction support on arrival and be a point of contact for international students throughout their stay here.

A range of social and cultural activities arranged by the International Centre will also promote the integration of international students into the whole of the University’s learning community. English language support is also available through the international language centre in the University.

Contact Hours

In higher education, the term ‘contact hours’ is used very broadly, to refer to the amount of time that you spend learning in contact with teaching or associated staff, when studying for a particular course.

This time provides you with the support in developing your subject knowledge and skills, and opportunities to develop and reflect on your own, independent learning. Contact time can take a wide variety of forms depending on your subject, as well as where and how you are studying. Some of the most common examples are:

- lectures
- seminars
- tutorials
- project supervisions
- demonstrations
- practical classes and workshops
- supervised time in a studio/workshop
- fieldwork
- external visits
- work-based learning (including placements)
scheduled virtual interaction with tutor such as on line, skype, telephone

In UK higher education, you as the student take primary responsibility for your own learning. In this context, contact time with teaching and associated staff is there to help shape and guide your studies. It may be used to introduce new ideas and equip you with certain knowledge or skills, demonstrate practical skills for you to practise independently, offer guidance on project work, or to provide personalised feedback.

Alongside contact time, private or independent study is therefore very significant. This is the time that you spend learning without direct supervision from, or contact with, a member of staff. It might include background reading, preparation for seminars or tutorials, follow-up work, wider practice, the completion of assignments, revision, and so on.

50 Day Engagement:

You will be withdrawn from the University if you fail to engage with the academic requirements of your course of study, within 50 days of the course start date, following repeated and reasonable attempts by the University to contact you.

Course Specific Health and Safety Issues

All students in the Faculty of Science and Engineering are required to take and pass their School’s Health and Safety Assessment. All assessments are available on this web site FSE Welcome Web Site and you will only be allowed to carry out any practical work once you have passed the relevant assessments. All assessments should be completed as before teaching commences.

Permission to enter a workshop and use the facilities must be obtained from the person in charge. This person is responsible for ensuring that the required safety equipment is available, and that anyone granted permission to use the facilities is conversant with the safe operation of the equipment, machinery and aware of any special hazards.

The assessments are live from the 12th September and can be accessed from this link School of Architecture and Built Environment

Course Fact File

| Hierarchy of Awards:                        | Master of Science Construction Project Management |
|                                          | Postgraduate Diploma Construction Project Management |
|                                          | Postgraduate Certificate Construction Project Management |
|                                          | University Statement of Credit University Statement of Credit |

| Course Codes: | CN016P01UV | Full-time 12 Months |
|               | CN016P31UV | Part-time 2 Years   |

| Awarding Body / Institution: | University of Wolverhampton |
| School / Institute:          | School of Architecture and Built Environment |
| Category of Partnership:     | Not delivered in partnership |
| Location of Delivery:        | University of Wolverhampton |
| Teaching Institution:        | University of Wolverhampton |